



CEO Responsibilities/Agreement Checklist

Local Workforce Innovation Area Number: _____

Date: _____

Arrangements for CEO responsibilities:

- ☐ Local Workforce Innovation Board (LWIB) Appointment Process
- ☐ Grant Recipient designation
- ☐ Fiscal Agent designation _____
- ☐ Local Government's liability for misspent funds or disallowed costs
- ☐ Process and method to be used to make all other significant decisions

Arrangements for partnering with the LWIB regarding:

- ☐ Local and regional plan development and submission
- ☐ WIOA program oversight
- ☐ Selection of one-stop operator(s)
- ☐ Approval of the LWIB's budget
- ☐ Approval of "additional" (i.e., non-required) one-stop partners
- ☐ Agreement on the Memorandum of Understanding (MOU)

Arrangements for agreement and consultation with the Governor/State:

- ☐ Negotiation of local performance measures
- ☐ LWIB or staff to provide career services or be designated/certified as the One-Stop Operator
- ☐ LWIB or staff to provide training services with a waiver
- ☐ Coordination in the development of a reorganization plan following any LWIB decertification
- ☐ Coordination in the provision of rapid response activities
- ☐ Coordination in the establishment of fiscal and accountability management systems
- ☐ Consultation arrangements with the Governor or the Secretary of Labor concerning any activities in the local area funded by the state or by the U.S. Department of Labor

Comments: